## <u>Property Maintenance Overview</u> 147 W. Burkitt Street , Sheridan, WY 82801

**2018**: Installed Picture rails in 2 offices, back work room, and kitchen/office spaces.

• City water meters updated to read automatically and accessible by computer.

**2017**: Replaced 4 Windows: Front Reception, 2 back work room, and 1 bathroom;

- Painted interior walls, ceiling and all woodwork front room, 2 offices, work room & bath;
- Installed new front porch entry flooring & install floor woodwork trim;
- Replaced knob & tube electrical wiring for outlets and wall switches –except ceiling lights;
- Commercial Carpet installed;
- Replaced 6 doors: 3 solid core to back room and bathroom, 3 3.0 glass doors 2 are sliding and lockable doors to front offices, removed remaining lead water pipes; Deep cleaned tile.

2015: Wood Fence and double gate, updated landscaping and shrubbery;

• Electrical lines to property buried- Quest installed / buried 2: 6 pair phone lines to the property.

**2013:** New Cinder block wall next to furnace;

- New rain gutter added on west side of kitchen addition;
- New electric heater and fan installed for kitchen area crawl space;
- Front porch Brick step repair/removal;
- Painted Kitchen walls and trim;
- Basement Crawl space maintenance/check.

**2012:** New front porch window sliders; New Awning cover, Painted Exterior and shutters (new color) **2011:** Maintenance solar tubes, shed walls, Added 2nd Attic Vent to front.

**2005-2010**: New front office windows 2010;

- New back yard patio, Replaced/updated shower 2009;
- Laundry facilities and plumbing lift station provided in basement area, 2008;
- New 95% efficient furnace and improved duct work, 2006;
- Feaux Wood Blinds and sheers, 2006;
- Interior Paint entire property, 2005;
- Office/bedroom and "dressing room" doors installed, 2005;
- Electrical updates...replaced all visual/accessible knob and tube (attic & basement) 2005;
- Installed necessary phone jacks and computer lines throughout property...., 2005;
- Blown-in insulation added to attic, 2005;
- Paint and refinish original floors, 2005;
- Exterior paint touch-ups...and painted shed, 2005;
- Indoor/Outdoor Carpet added to front porch, 2005
- City water backflow meter mechanisms installed to be checked annually.

**1997 Remodel & Addition of Kitchen/Office:** Including Crystal Custom Cabinetry, knobs, granite island, tile countertops, laminate work spaces, lighting, all appliances (Gaggeneau Oven, Bosch dishwasher, Viking Gas Stove, and Commercial Fan, Subzero Refrigerator), slate tile, maple flooring, new roof, Back Door change from north entrance to west entrance.

Additional features: 2 Solar Tubes, 3 office spaces, file drawers & hidden printer station + 2 computer key boards, etc. Tiled Front Nook, Back "Dressing Room" and bathroom, Central air conditioning. New Backyard chain link fence. New front steps, steel awning structure and awning. Electrical updates for Kitchen/office addition and office areas.

**1983:** New Steel Siding, 3 front window replacements, Sidewalk & parking lot, + new back porch poured.